

Application and Certification to Exempt a Charter School from the June 2014 Apportionment Deferral

Charter schools must consult with County Superintendent of Schools, complete Sections A through C of this application, and submit it with all required documents, as described below. Note, charter school governing body representative must certify the application and accompanying documents. The charter school may receive in June no more than the lesser of (1) the total amount of additional funds necessary for the charter school to meet its expenditure obligations for the month of June, or (2) the total June principal apportionment payments the charter school is entitled to in July¹.

- A. The charter school identified below is applying for an exemption from the deferral of principal apportionment payments during June 2014 pursuant to the provisions of California *Education Code (EC)* Section 14041.7. The charter school is eligible to make this application in that it meets all of the following criteria:
- It has exhausted all internal and external sources of borrowing including those pursuant to EC sections 42620, 42620.1, 42621, 42622, the *California Constitution*, Article XVI, Section 6, and *Government Code* Section 53850 et.seq. (Links to these legal references are available on the CDE Web page at <http://www.cde.ca.gov/fq/fi/ir/jun14def.asp>.)
 - The deferral of warrants in April, May, and June will result in the charter school being unable to meet its expenditure obligations for the month of June, and
 - If not exempt, the charter school will become insolvent.

The amount of additional funds necessary for the charter school to meet its expenditure obligations for the month of June is \$_____. (This amount must match the June negative ending cash balance on the cash flow projection provided or an explanation of any difference must be provided in the narrative below.)

County-District-School Code and
Charter Number

Charter School Name

- B. The charter school must provide narrative below and attach documents as necessary that demonstrate that the charter school has exhausted all internal and external sources of borrowing, will be unable to meet its expenditure obligations and will become insolvent and be forced to cease operations in the absence of specific payments in June. Attach a current cash flow projection covering, at a minimum, July 2013 through June 2014. Please refer to the March 3, 2014, letter for assumptions to use in preparing the cash flow statement. The letter can be found on the CDE Web site at <http://www.cde.ca.gov/fq/fi/ir>.

¹ The amount a charter school is entitled to receive in June is equal to 20 percent of the balance due amount calculated as of the First Principal Apportionment.

- C. I hereby certify that we have consulted the County Superintendent of Schools regarding this deferral exemption application and the statements, information, and documents provided in response to Sections A and B of this application are true and correct. (Fill in all blanks.)

Charter School Governing Body Representative Signature

Date (MM/DD/YYYY)

Charter School Director/Administrator Signature

Date (MM/DD/YYYY)

Charter School Business Official/Designee Name (print/type)

Charter School Business Official/Designee Signature

Date (MM/DD/YYYY)

E-mail Address of Charter School Business
Official/Designee

Contact Phone (include area code)

D. Submittal Instructions

Charter schools must submit, in consultation with the county superintendent of schools, the completed and certified charter school application for exemption, cash flow statement, and any other supporting documents to both the CDE (copy) and Department of Finance (original), by **April 1, 2014**, at the addresses below. The CDE will accept a hard copy or a scanned copy of the original. A scanned copy of the original sent to the Department of Finance must be followed by the submission of the hard copy original. **A copy of this application must also be provided to the charter school's authorizer.**

Send copy to:

California Department of Education
School Fiscal Services Division
Attention: Arlene Matsuura
1430 N Street, Suite 3800
Sacramento, CA 95814
Telephone: 916-327-0538
Scan: ab1200@cde.ca.gov

Send original to:

Department of Finance
Education Systems Unit
Attention: Laurie Carney
915 L Street, 7th Floor
Sacramento, CA 95814
Telephone: 916-445-0328
Scan: laurie.carney@dof.ca.gov